

BINSTED PARISH COUNCIL

CONFIRMED MINUTES

Extraordinary Meeting Monday June 19th 2017 @ The Pavilion 7.30pm

Present: Councillors Ron Neil (Chairman) Claire Fargeot (Vice Chairman) John Retallack, Robin Warnes, David Matthews Clerk Sue Hodder Deputy Clerk Karen Ray

17/057 Apologies for Absence:

Cllr's Isted and Salisbury
No response from Cllr Woollen

17/058 Finance

Audit Report 2016/17.

- a. The Internal Audit Report was discussed and action plan agreed for 1st report on September agenda and thereafter quarterly.
- b. Budget/Precept amount for 2017/18 will be an item on July Agenda for noting and minuting.
- c. The Payment Approval list will now be the presented as the Sage report.
- d. The Statutory documents comprising of the Asset Register, Risk Assessment and Standing Orders will be on the September Agenda for discussion and approval. These items along with properties we own and maintain will be listed along with the ACV will be added to the website.
- e. The Fixed Asset register will now become a quarterly Agenda item for for discussion and approval.
- f. The Annual Charity Return has been filed for 2016/17
- g. Members Interest will be linked to EHDC's website and added to BPC's website

Section 1 Annual Governance Statement 2016/17

Proposed Cllr Matthews
Seconded Cllr Retallack
All Councillors agreed

Section 2 Accounting Statements 2016/17

Proposed Cllr Retallack
Seconded Cllr Warnes
All Councillors agreed

The meeting closed at 19.45pm

Date of next meeting: July 3rd 2017@ The Pavilion, TheRec, Binsted GU34 4PB

Chairman.....Date.....

