



## A G E N D A

You are hereby invited to attend the meeting of Binsted Parish Council Finance & Governance Committee on Mon 5 Feb 2024 @ 1030am at the Pavilion.

Finance Committee members: Cllr Melvin (Chair of Finance), Cllr Geoff Clarke, Mike Mordecai (Clerk), Sally Laker (RFO).

1	Apologies for Absence
2	Finance Committee Minutes 13 Nov 2023
3	23-24 Budget <ul style="list-style-type: none"><li>• Current financial position, bank reconciliations as at end Jan 24</li><li>• EMRs and General Reserves</li><li>• VAT Returns</li><li>• Year End</li></ul>
4	Grants, CIL Funding and Other Income
5	Procurement, Quotations, Decisions, Working Group Budgets, Forward Look on Expenditure
6	2024-25 Precept
7	Banking Updates <ul style="list-style-type: none"><li>• Unity Bank Signatories</li><li>• Credit Card Update</li></ul>
8	Charitable Trust
9	Any Other Outstanding Finance Actions
10	Audit findings, policy and document reviews
11	RFO Job Specification/Contract Changes
12	AOB
13	Date for next Finance Committee Meeting