



## MINUTES

**Unconfirmed Minutes the meeting of Binsted Parish Council Finance & Governance Committee on Mon 13<sup>th</sup> Nov 2023 @ 11am at the Pavilion.**

**Finance Committee members: Cllr Melvin (Chair of Finance), Cllr Geoff Clarke, Sally Laker (RFO), Mike Mordecai (Clerk).**

1	<b>Apologies for Absence</b> - None
2	<b>Finance Committee Minutes</b> of 26 Sep 2023- Approved
3	<p><b>23-24 Budget</b></p> <ul style="list-style-type: none"> <li>• September banking reconciliations completed and distributed to councillors in advance of Nov Full Council Meeting (FCM). October’s reconciliations in progress. Forecast outturn is in line with budget at half-year, with no obvious risks currently identified.</li> <li>• EMRs and General Reserves: Chair thanked RFO for her work to update and present EMRs in a more user-friendly format. It was agreed that: <ul style="list-style-type: none"> <li><b>Action:</b> Further thought should be given to the remaining balance (c£3k) of EMR 7 originally allocated to Youth.</li> <li><b>Action:</b> EMR 16, originally allocated to Clerk’s professional qualification costs should be reallocated to general training.</li> </ul> </li> </ul> <p>BPC has a number of unallocated EMRs from historic EDHC and SDNP Neighbourhood CIL drawdowns (which have to be spent before defined end-dates), as well as new Neighbourhood CIL amounts that are now available.</p> <ul style="list-style-type: none"> <li><b>Action:</b> Clerk to ask Working Groups for budget proposals for projects either in this financial year or FY24-25.</li> <li><b>Action:</b> Clerk to arrange meeting with EHDC CIL team for confirmation re CIL amounts available and an overview on how CIL can be spent.</li> <li><b>Action:</b> Clerk to arrange for new EHDC Neighbourhood CIL to be drawn down.</li> <li><b>Action:</b> Clerk to liaise with SDNP for more details of their Neighbourhood CIL process, administration and timelines.</li> </ul> <ul style="list-style-type: none"> <li>• VAT- Returns completed and monies received.</li> </ul>
4	<p><b>Grants, CIL Funding and Other Income</b></p> <ul style="list-style-type: none"> <li>• Matters arising and actions covered in Agenda Item 3 above.</li> </ul>
5	<p><b>Procurement, Quotations, Decisions, Forward Look on Expenditure</b></p> <ul style="list-style-type: none"> <li>• Farnborough Airport- There have been discussions with Bentley Parish Council as to whether BPC would like to make a contribution towards the costs of a planning consultant to provide an objection to the Farnborough Airport expansion planning application. We await more details of the detailed proposals and costs- on receipt these will be brought to FCM for a decision.</li> </ul>

6	<b>2024/25 Precept</b> <ul style="list-style-type: none"><li>An annotated draft 24/25 budget was presented by the RFO for discussion, highlighting key changes and movements from 23/24, risks and issues. It was agreed that these high-level points should be presented and discussed at the Nov FCM, with any recommendations forming the basis of an updated budget for the precept sign-off at Dec's FCM.</li></ul>
7-12	Deferred until next meeting, with no material issues to discuss. Next meeting planned for late Jan/early Feb 2024- date TBC.