



## A G E N D A

You are hereby invited to attend the meeting of Binsted Parish Council (BPC) Finance & Governance Committee on Monday 29 April 2024 @ 10.30 a.m. at the Pavilion.

Finance Committee members: Cllr Melvin (Chair of Finance), Cllr Geoff Clarke, Mike Mordecai (Clerk), Sally Laker (RFO).

1	Apologies for Absence
2	Finance Committee Minutes approval from 5 Feb 2024
3	23-24 Financial Year <ul style="list-style-type: none"><li>• Update on year-end process, accounts, and audit requirements</li></ul>
4	24-25 Year <ul style="list-style-type: none"><li>• Full Council Budget and Precept</li><li>• EMRs and General Reserves</li><li>• Neighbourhood CIL</li><li>• VAT Returns</li><li>• Working Group Budgets</li><li>• Grant and Other Income Updates</li></ul>
5	Procurement, Quotations, Decisions <ul style="list-style-type: none"><li>• Contract/Licence template quotation from HCC Legal Services</li></ul>
6	Charitable Trust Updates
7	Banking Updates <ul style="list-style-type: none"><li>• Unity Bank Signatories</li><li>• Credit Card Update</li></ul>
8	Other Outstanding Finance Actions
9	BPC Policies Schedule and Compliance
11	AOB
12	Date for next Finance Committee Meeting