



## MINUTES

### Unconfirmed minutes of Full Council Meeting of Binsted Parish Council (BPC) on Tuesday 14<sup>th</sup> May 2024

24/042	<p><b>Apologies:</b> Cllr Lock, District Cllrs Davies and Ashcroft  <b>Present:</b> Cllr Jones, Cllr Eldridge, Cllr Melvin, Cllr Clarke, Cllr Hearne, Mike Mordecai (Clerk), Sally Laker (RFO)</p>
24/043	<p><b>Declarations of Interests:</b> Councillors were reminded of their responsibility to declare any disclosable pecuniary interest which they may have in any item of business on the agenda no later than when that item is reached. Unless dispensation is granted, they may not participate in any discussion of, or vote on, any matter in which they have a pecuniary interest. They must withdraw from the room when the meeting discusses and votes on the matter.  None Stated.</p>
24/044	<p><b>Approval of Minutes from 16<sup>th</sup> Apr 2024 Full Council Meeting:</b> Proposed Cllr Eldridge, Seconded Cllr Jones. Unanimously Approved.</p>
24/045	<p><b>District Councillor Report:</b></p> <ul style="list-style-type: none"> <li>• None</li> </ul>
24/046	<p><b>Chair's Announcements:</b></p> <ul style="list-style-type: none"> <li>• <b>Councillor Recruitment:</b> Reiterated BPC's commitment to attract new councillors from across the different communities across the parish.</li> <li>• <b>Binsted School Head appointment:</b> BPC would like to place on record their congratulations to Henry Jennings for being appointed as the new Head of Binsted Primary School, and look forward to working with him in the future.</li> <li>• <b>Wickham Institute:</b> Cllr Jones has been appointed as Assistant Chairman. <b>Action:</b> Cllr Jones to update Declaration of Pecuniary Interests form to reflect this appointment.</li> <li>• <b>Annual Parish Meeting (APM) Planning:</b> The Parish Magazine missed our advert for the APM but will place notices at the Sunday service. <b>Actions:</b> Clerk to ask Binsted school to place a notice in Binsted School newsletter and circulate draft agenda.</li> <li>• <b>Fete support and representation at other upcoming meetings:</b> It was agreed that BPC would not have a stand at the fete, but councillors who were able to attend would help out elsewhere where required.</li> </ul>
24/047	<p><b>Finance and Governance</b></p> <ul style="list-style-type: none"> <li>• <b>Update on Finance Committee Meeting of 29 Apr:</b> BPC have requested that EHDC CIL funds for the period will be drawn down and we await confirmation of the Purchase Order to do so.</li> </ul>

	<ul style="list-style-type: none"> <li>• <b>Forward Planning: Working Group Budgets- Income/Grants and Expenditure: Action:</b> RFO has produced a template for Working Groups to complete for potential expenditure requests. Clerk to circulate and pull together a summary of potential expenditure vs expected income.</li> <li>• <b>S137 Grants- Timetable for applications:</b> Clerk has produced an article for the Parish Magazine and Facebook explaining S137 community grants, updated the application form. The application deadline is the end of May, with decisions made at June’s FCM.</li> <li>• Thanks were given to RFO for her all her work on the end of year accounts and resulting positive internal audit.</li> </ul> <p><b>For Approval:</b></p> <ul style="list-style-type: none"> <li>• <b>Bank reconciliations for April:</b> Cllr Eldrige proposed, Cllr Clarke seconded, Unanimously Approved.</li> </ul>
24/048	<ul style="list-style-type: none"> <li>• <b>Internal Audit Report Nov 23-Mar 24:</b> Cllr Eldrige proposed, Cllr Clarke seconded, Unanimously Approved.</li> </ul>
24/049	<ul style="list-style-type: none"> <li>• <b>Annual Internal Audit Report 23-24:</b> Cllr Eldrige proposed, Cllr Clarke seconded, Unanimously Approved.</li> </ul>
24/049	<ul style="list-style-type: none"> <li>• <b>Section 1 Annual Governance Statement 23-24:</b> Cllr Eldrige proposed, Cllr Clarke seconded, Unanimously Approved.</li> </ul>
24/050	<ul style="list-style-type: none"> <li>• <b>Section 2 Accounting Statements 23-24:</b> Cllr Eldrige proposed, Cllr Clarke seconded, Unanimously Approved.</li> </ul>
24/051	<ul style="list-style-type: none"> <li>• <b>Exercise of Public Rights 23-24:</b> Cllr Eldrige proposed, Cllr Clarke seconded, Unanimously Approved.</li> </ul>
24/052	<ul style="list-style-type: none"> <li>• <b>Conflicts of Interest between Council and BDO (External Auditors)-</b> None declared</li> </ul>
24/053	<p><b>Projects and Working Group updates:</b></p> <ul style="list-style-type: none"> <li>• <b>Transport Working Group</b> <ul style="list-style-type: none"> <li>- <b>TWG Meeting 18 Apr update:</b> Cllrs Melvin and Hearne visited Froyle PC for advice on setting up speed cameras. Experiences of Speedwatch groups would be shared at the Annual Parish Meeting.</li> <li>- <b>Use of HPO as potential Park and Ride site for Jalsa Salana:</b> Deferred until next meeting</li> <li>- <b>SSEN works update:</b> There appeared to be some “mixed messages” regarding further work later in the year. <b>Action:</b> Further investigations required to ensure BPC can communicate impact.</li> </ul> </li> <li>• <b>Communications Working Group:</b> Further work has been undertaken to agree next steps on website. There was further discussion re how to improve other communication channels, including ensuring the accuracy of re-posting on social media channels.</li> </ul>

	<ul style="list-style-type: none"> <li>● <b>Holt Pound Oval Working Group</b> <ul style="list-style-type: none"> <li>- <b>TGMS Survey:</b> Two surveys have taken place- we await final report, which is likely to be received in June.</li> </ul> </li> <li>● <b>Recreation Users Group</b> <ul style="list-style-type: none"> <li>- <b>Rowledge Cricket Club (RCC) contract update:</b></li> <li>● BPC have requested that RCC attend an Annual Review Meeting to discuss a new contract and fee review but RCC have yet to agree this. BPC's request is on the basis that the current contract is not fit for purpose (for either party) and that fees were not reflective of increased costs.</li> <li>● The Chair of RCC was in attendance and stated that RCC was happy with the existing contract, it had stood the test of time and did not require change, that suggested fee increases were unrealistic, that BPC had been aggressive in tone, and that BPC councillors and staff had conflicts of interest that were unfairly prejudicing negotiations with RCC/favouring other sports clubs using the Recreation Ground.</li> <li>● Cllr Melvin strongly refuted these allegations of conflicts of interest and aggression, restated previous BPC correspondence that we want to work in partnership with RCC and come to a satisfactory conclusion for all parties and achieve a positive long-term relationship.</li> <li>● BPC stated that it would circulate a new draft contract after taking further advice, and RCC's Chair stated they would review this draft.</li> </ul> </li> <li>- <b>Tennis:</b> Cleaning and resurfacing of the tennis court was planned.</li> </ul> <p><b>Blacknest Fields</b></p> <ul style="list-style-type: none"> <li>- <b>Allen Gallery exhibition:</b> Launch/private view will take place tomorrow, and BPC would like the place on record their thanks to all those who have contributed to the exhibition.</li> <li>- <b>Grazing contracts update:</b> Excessive wet weather in recent months has caused difficulties for grazing, and BPC have offered fee refunds given these conditions, but this offer has not been taken up.</li> <li>- <b>Wildlife Pond:</b> Planning application has been submitted and advertised, and BPC hope to start work soon.</li> </ul>
24/054	<p><b>Planning</b></p> <ul style="list-style-type: none"> <li>● <b>Timetable for SDNP Local Plan:</b> SDNP have called for sites for to be considered for development as part of the process, and have stated that consultation will start in June/July. <b>Action:</b> To see if BPC can find out more detail before the Annual Parish Meeting.</li> <li>● <b>EHDC Draft Local Plan: Action:</b> To set up a meeting with interested parties to see if there is further work BPC can contribute to over the summer.</li> <li>● Update on Blacknest Golf Club application: It was agreed that BPC would take up owners' offer of a site visit. <b>Action:</b> Clerk to arrange</li> <li>● Update on Wyks Cross Farm- <b>Action:</b> Continue to monitor site and follow up proposed EHDC enforcement action.</li> <li>● <b>Other Applications</b></li> </ul> <p>SDNP/24/01449/TCA- No objections</p>

	SDNP/24/01351/FUL- No objections SDNP/24/00833/FUL - No objections SDNP/24/01515/HOUS- No objections
<b>24/055</b>	<b>Clerk's Notices, Matters Arising, Actions from Previous Meeting:</b> <ul style="list-style-type: none"> <li>• <b>Disclosable Pecuniary Interests: Action:</b> Clerk and Councillors to review any updates required.</li> <li>• Other items not discussed</li> </ul>
<b>24/056</b>	<b>Chair's Closing remarks:</b> None The next full council meeting will take place on Tues 11 <sup>th</sup> June at 7pm.