



MINUTES

Unconfirmed minutes of Full Council Meeting of Binsted Parish Council (BPC) on Tuesday 13 May 2025

25/041	<p>Apologies: Cllr Melvin, Cllr Jones, District Cllr Davies, District Cllr Ashcroft</p> <p>Present: Cllr Clarke, Cllr Lock, Cllr De Sousa, Cllr Hearne, Cllr White, Cllr Ibbotson, Sally Laker (RFO), Mike Mordecai (Clerk)</p>
25/042	<p>Declarations of Interests: Councillors were reminded of their responsibility to declare any disclosable pecuniary interest which they may have in any item of business on the agenda no later than when that item is reached. Unless dispensation is granted, they may not participate in any discussion of, or vote on, any matter in which they have a pecuniary interest. They must withdraw from the room when the meeting discusses and votes on the matter. None stated.</p>
25/043	<p>Annual General Meeting</p> <p>Councillor Melvin stated (via email) that she wished to step down as Chair of BPC, but remain a Councillor. Cllr Hearne volunteered to take on the role of Chair, and Cllr Locke volunteered to take on role of Deputy Chair.</p> <p>Proposed: Cllr Clarke. Seconded: Cllr Ibbotson. Unanimously agreed.</p>
25/044	<p>Approval of Minutes from 8 April 2025 Full Council Meeting: Proposed Cllr Hearne, Seconded Cllr White, unanimously approved.</p>
25/045	<p>District Councillor Report: None- see Apologies above.</p>
25/046	<p>Chair's Announcements</p> <p>Cllr Hearne and all of the councillors in attendance thanked Cllr Melvin for all of the hard work and energy she had put into the role over the last four years, and her effectiveness in getting done that have benefited the parish and residents.</p>
25/047	<p>Finance and Governance</p> <ul style="list-style-type: none"> I. Income and Expenditure and Bank Reconciliations for Apr 2025 II. Annual Internal Audit Report 24-25 III. Section 1 Annual Governance Statement 24-25 IV. Section 2 Accounting Statements 24-25 V. Exercise of Public Rights 24-25 <p>RFO set out the purpose of the above documents, the external audit process and timelines, as well as BPC's responsibilities to communicate to parishioners the process and outcomes.</p> <p>I-V: Decision: Proposed Cllr Hearne, seconded Cllr Clarke, unanimously approved, and signed where required.</p> <ul style="list-style-type: none"> VI. Conflicts of Interest between Council and BDO (External Auditors)- None stated
25/048	<p>Working Group updates</p>

	<ul style="list-style-type: none"> Local Plan WG- No new news on EHDC/SDNP Local Plans. Schools and Bentley Station: Cllr Ibbotson reported that she was aiming to have the project to add planters at Bentley Station ready to launch on 26 June. Action: To publish a Facebook post on the subject, and ask for plant donations. Transport Working Group: A date had been set in late June for the next meeting. Action: To amend the agenda to include traffic and speeding issues in Isington and Bentley Station Rd. <p>Jalsa Salana Festival (JSF)- Cllr Lock stated that the last JSF Liaison Group Meeting was poorly attended due the time and date of the meeting (a Sunday afternoon), and that there had been no feedback regarding BPC specific suggestions on improving traffic management in the parish. He was concerned that the final Liaison Group Meeting was only 3 weeks before the festival, and it was therefore unclear as to whether the Travel Plan could therefore be adjusted at short notice, and what level of detail would be provided on the Plan at the meeting i.e. the Plan might be presented as a fait-accompli. Action: Clerk to investigate whether other affected Parish Councils had similar concerns.</p> <ul style="list-style-type: none"> Holt Pound Oval Working Group- Letter to the pension scheme that owns some of the land surrounding HPO has been sent, to start a dialogue around the possibility of obtaining the additional land required to turn HPO into a viable plot for use as a sports facility. Recreation Ground Users Group- Action: Clerk and Cllr Jones to meet to then complete an Action Plan for pavilion repairs and enhancements. Action: It was also noted that there had been an increase in dog fouling on the Recreation Ground- Clerk to investigate how BPC can better monitor the situation, identify culprits and communicate the issue across the parish. Communications Working Group- Action: Cllr De Sousa to speak to/meet BPC's web content contractor to complete planned website improvements. Action: Clerk to investigate the actions required to communicate the change of BPC's Chair. Blacknest Fields- No update.
25/049	Planning Applications <p>EHDC-25-0427-DCON: No objections raised</p> <p>EHDC-25-0270-HSE: No objections raised</p> <p>EHDC-25-0284-LBC: No objections raised</p>
25/050	Clerk's Notices, Matters Arising, Actions from Previous Meeting: <ul style="list-style-type: none"> 2025 S137 Grant round has been communicated via Facebook and the parish magazine Outstanding actions from previous meetings- None noted.
25/051	Chair's Closing Remarks <p>The Chair requested that, to ensure future meetings were conducted efficiently, councillors should provide written Working Group updates to the Clerk in advance of the next meeting, with the Clerk consolidating the information to send out alongside the agenda. The next full council meeting will take place on 10 June. [Post Meeting Note: Subsequently changed to 17 June]</p>